**NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS**
**NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING**
**MARCH 7, 2016**

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance to the flag and a moment of silence. In attendance were Supervisors Steve Pany, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

**APPROVAL OF PREVIOUS MINUTES**
Upon motion by Mark Hills, seconded by Steve Pany, the minutes of the Board of Supervisors Meeting of February 1, 2016 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**ANNOUNCEMENTS**
1. The Municipal Offices will be closed Friday, March 25th for Good Friday.
2. The Township is accepting sealed bids for the sale of a 2000 Ford dump truck with plow and spreader. Bid forms are available during regular business hours. Bids will be opened Monday, April 4th at 9AM.
3. A request for bids for various aggregates and paving materials has been advertised and bids will be publicly opened on March 29th at approximately 8:45 AM.

**TREASURER'S REPORT**
Upon motion by Mark Hills, seconded by Steve Pany, the February Treasurer's report was approved as presented and the Treasurer was authorized to disburse checks # 10640-10738. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**OLD BUSINESS:** No Old Business.

**NEW BUSINESS:**

**JARETT ZUBER MINOR SUBDIVISION**
Robert Hoppes and Jarett Zuber presented the Jarett Zuber Minor Subdivision Plan to the Board. Upon motion by Steve Pany, seconded by Mark Hills, the Plan was approved subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated December 31, 2015.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated December 18, 2015.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated December 18, 2015.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of December 22, 2015.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated December 22, 2015.
6. The Developer shall contribute $2,500.00 to the Recreation Fund.
7. The Developer shall contribute $200.00 to the Traffic Impact Fund.
8. The Developer shall comply with full local street right-of-way and full easement (20') along the perimeter of the farmette.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**MARY ANN'S PLAZA REVISIONS TO APPROVED PLAN**

Jim DePitris, Mike Jeitner, Maryann Wagner and Atty. Erich Schock presented the Revised Plan of Mary Ann's Plaza to the Board. Upon motion by Steve Pany, seconded by Mark Hills, the Board reaffirmed the Plan approval, as revised, with the following conditions:

1. The Developer shall coordinate the land development set with the HOP set.
2. The Developer shall show the HOP Plan set in the drawing index of the Land Development Record Plan.
3. The Developer shall add an offer for dedication note for right-of-way and section of storm sewer to be conveyed to the township.
4. The Developer shall contract for traffic signal installation with developer/township contributions subject to previous agreement, with any traffic signal costs exceeding $125,000.00 (max) up for renegotiation with the township.
5. The Developer shall provide an opinion of cost for the traffic signal, separate from other HOP improvement costs.
6. The Developer shall provide a 10' easement on easterly side of property line to allow for possible extension of sanitary sewer to Rt. 873. If extension is not required the easement will be extinguished.
7. The Developer shall obtain approval from Allied Utilities for sanitary sewer extension.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**REFUND OF TAXES**

Upon motion by Mark Hills, seconded by Steve Pany, the Board approved the request from the Lehigh County Assessment Office and authorized the Treasurer to refund Township taxes based on a revised assessment, on the following property:

4635 Kernsville Rd 2015 $6.03 total

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**SCENIC VISTAS SUBDIVISION EXTENSION OF TIME**

Upon motion by Steve Pany, seconded by Mark Hills, the Board accepted an extension of time, until April 6, 2016, in order for the Board to review the Plan of Scenic Vistas. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

**PSP ACTIVITY REPORT**

Supervisor Hills noted he had met with Trooper Mark Allen, State Police township liaison, and presented a report of PA State Police activity in North Whitehall for the months of January and February.

**MANAGER'S REPORT**

- **RESOLUTION 03-07-16 ADOPT ICMA DEFERRED COMPENSATION PROGRAM**

Upon motion by Ronald J. Heintzelman, seconded by Steve Pany, Resolution 03-07-16 was adopted. Resolution 03-07-16 establishes an additional voluntary deferred compensation program for the Township, with ICMA. Secretary Brenda Norder shall be the contact person for the Township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany - yes. There were no public comments on this item.

*MANAGER'S REPORT continued . . .*

- **REQUEST FOR PAYMENT #7 IRT EXTENSION PROJECT**

An application for payment of $105,201.40 has been requested from Livengood Excavators for the work on the Ironton Rail Trail Phase 2 Extension Project. Upon motion by Steve Pany, seconded by Mark Hills, the Board approved the payment application. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Steve Pany – yes. There were no public comments on this item.

- Mr. Bartlett presented an update on the IRT extension project and noted that as of February 14th it was substantially completed.
- Mr. Bartlett encouraged residents to view the new website and leave comments.
- He noted that there will be a Spring Leaf Cleanup in May. The PW crews will make 1 pass through the township, after that residents will need to bring their leaves to the organic waste center.

**SOLICITOR'S REPORT** – No report.

**COMMENTS FROM THE FLOOR (Non-agenda items):**

- The following Boy Scouts from Troop 57 attended the meeting as a requirement toward earning the Citizenship in the Community merit badge: Karl Schmidt, Jr. and Evan Moffett.
- Ronald Roth, Rt 309, Schnecksville, requested a better sound system for the meeting room and offered suggestions to improve the traffic signal at Rts 873 & 309.
- Dan Nemeth, Clearview Rd., Coplay, asked for an update regarding the litigation of Strawberry Acres.
- Leonard Nuss, Hill St., Coplay, commented on Mr. Bartlett's report of the washouts on the IRT.
- Ray Deutsch, Vista Dr., Coplay, asked for clarification on who will do the remaining IRT paving and who will be responsible for some washout and shoulder repairs.

**ADJOURNMENT** Meeting adjourned at 8:35 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer